

GRBCC BOOKING FORM

Name of Event _____

Promoter/Organization _____

Contact Person _____

Phone # _____ Fax # _____

Address _____

City, State, Zip _____

Type of Event (check one)

- 1) ☐ convention
- 2) ☐ tradeshow
- 3) ☐ corporate
- 4) ☐ consumer show
- 5) ☐ banquet

Description of the event:

Requested Dates: _____

Expected attendance _____

Hotel room nights? Yes ☐ No ☐

Exhibits? Yes ☐ No ☐

If yes, please list the square footage or number of booths expected _____

Meeting rooms? Yes ☐ No ☐ How many? _____

Will your event consist of or
require any of the following:
(check any that apply)

- 1) ☐ entertainment
- 2) ☐ telecommunications
- 3) ☐ audio/visual
- 4) ☐ additional lighting
- 5) ☐ other (describe)

Has this event been held previously?

	<u>City</u>	<u>Facility</u>
2001	_____	_____
2000	_____	_____
1999	_____	_____
1998	_____	_____

Additional information:

GRBCC Sales & Marketing Department
1001 Avenida de las Americas
Houston, Texas 77010

Fax: 713-853-8090
